



Summary of the:

GQA Level 3 Certificate in Fenestration Surveying and Installation (Competency Update)

601/6046/9

Who is this qualification for?

This qualification is suitable for those who carry out both Installation and Surveying work in the Fenestration Industry and who have already achieved GQA qualifications for these job roles. The aim of this Qualification is to confirm that the candidate has continued to build on the achievement of the related Fenestration Qualifications with assessment taking place on the practical activities of obtaining and exchanging information and producing accurate specifications for installing windows and doors and of installation work. All of the work must be completed with due regard to relevant legislation and Health and Safety guidelines. The unit also covers health and safety requirements and the products and materials used.

In addition to this qualification there is a range of qualifications for those involved in other occupations in the Fenestration Industry; more information can be found at www.gqaqualifications.com.

What is required from candidates?

Qualifications are made up of a number of units that have a credit value or credits. This qualification consists of 2 mandatory units.

The units are made up of the things those working in these job roles need to know and be able to do to carry out the work safely and correctly. These are called Learning Outcomes, and all must be met to achieve the unit.

Mandatory Units (All units must be taken)

<i>Unit Ref</i>	<i>Title</i>	<i>Level</i>	<i>Credit</i>
Y/507/1336	Requirements for Window and Door Surveying -Competency update	3	9
T/504/7609	Requirements for Window and Door Installation -Competency update	2	8

Assessment guidance

Evidence should show that you can complete all of the learning outcomes for each unit being taken.

Types of evidence:

Evidence of performance and knowledge is required. Evidence of performance should be demonstrated by activities and outcomes, and should be generated in the workplace in a way that shows that candidates can meet the requirements of the units in a way that demonstrates that the standards can be achieved consistently over an appropriate period of time. Evidence of knowledge can be demonstrated through a range of methods including responses to oral and/or written questions, assignments, or professional discussions.

Quantity of evidence:

Evidence should show that you can meet the requirements of the units consistently over an appropriate period of time.

Potential sources of evidence:

Suggested sources of evidence are shown above, these can be supplemented by physical or documentary evidence, e.g.:

- Accident book/reporting system
- Safety record
- Training record
- Audio evidence
- Notes and memos
- Telephone/e-mail records
- Customer and colleague feedback
- Records of equipment and materials

- Witness testimonies . Work records
- Photographic/ video evidence

Please Note that photocopied or downloaded documents such as manufacturers' or industry guidance, H&S policies, Risk Assessments etc, are not normally acceptable evidence for GQA qualifications unless accompanied by a record of a professional discussion or Assessor statement confirming candidate knowledge of the subject. If you are in any doubt about the validity of evidence, please contact your GQA External Verifier.

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