



Summary of the:

GQA Level 3 Certificate in Glass Related Operations (QCF)

500/7769/7

Who is this qualification for?

This qualification is aimed at individuals wishing to gain in depth knowledge of the basic requirements of working safely and effectively in a glass related working environment.

Establishing in depth underpinning knowledge and understanding relevant to the Glass Industry, this qualification is intended to be capable of delivery through both a taught programme of off-the-job learning or through workplace assessment (for those with access to the real workplace).

Along with a number of generic glass industry units the group of optional units ensures there is a specific unit to cover the individual occupational roles in the glass industry.

A further qualification in Glass Related Operations at Level 2 is also available.

What is required from candidates?

QCF qualifications are made up of a number of units that have a credit value or credits.

These credits must be achieved in the correct combination from mandatory and optional units: this qualification has 4 mandatory units, which have a value of 19 credits and a group of optional units. Candidates should achieve all 4 mandatory units, plus a minimum of 4 credits from the group of optional units. This makes the minimum credit value of the qualification 23 credits.

Apprentices must also achieve the 3 credits from the Apprenticeship Pathway to enable full achievement of the Proskills Apprenticeship Framework.

The units are made up of the things you need to know and the things you need to be able to do to carry out your job safely and correctly. These are called Learning Outcomes, and all must be met to achieve the unit.

Mandatory Units (All units must be taken)

<i>Unit Ref</i>	<i>Title</i>	<i>Level</i>	<i>Credit</i>
GRO1	Know how to Promote and Maintain Health and Safety in the Glass and Glass Related Working Environment	Level 3	6 Credits
GRO2	Know how to contribute to Improving the Effectiveness of the Glass Related Organisation	Level 3	5 Credits
GRO3	Know how to Receive, Handle, Position and Store Glass and Glass Related Products and Materials	Level 2	4 Credits
GRO4	Know how to Monitor and Check Quality against Glass Related Specifications	Level 3	4 Credits

Optional units (a minimum of 3 credits must be achieved)

<i>Unit Ref</i>	<i>Title</i>	<i>Level</i>	<i>Credit</i>
GCM2	Knowledge of the Glass Container Manufacturing Process	Level 3	13 Credits
GRO18	Know how to Set-Up and Monitor Equipment in a Glass or Glass Related Environment	Level 3	5 Credits

AG15	Understanding Automotive Glazing Products	Level 3	5 Credits
FIS1	Understanding the Building regulations in the Fenestration Industry	Level 3	3 Credits
GRO16	Knowledge of Glass Cutting With a range of Glass Types	Level 3	4 Credits
GRO17	Know how to Produce Specifications for Windows and Doors, or Conservatories and Evaluate their Effectiveness	Level 3	6 Credits
CW5	Knowledge of Curtain Walling Systems	Level 2	3 Credits

Apprenticeship Pathway (3 credits to be achieved for those undertaking this qualification as part of a Proskills Apprenticeship)

ERR1	Employment rights and responsibilities in the processing and manufacturing industries	Level 2	3 Credits
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Achieving all of the Mandatory units and the minimum credit value from the optional units will mean the qualification has been completed and GQA will provide the Certificate with the qualification title. Where a candidate has completed additional credits the Certificate will list these as “additional credits”, in cases where the candidate has not completed the full qualification and will not go on to do so, a Certificate of Credit can be issued for the credits achieved.

Assessment guidance

Evidence should show that you can complete all of the learning outcomes for each unit being taken.

Types of evidence:

Evidence of knowledge is required. Evidence of knowledge through performance can contribute and if applicable should be demonstrated by completing projects and reports, or by responding to questions.

Potential sources of evidence:

The main source of evidence for each unit will be observation of the candidate’s performance and knowledge demonstrated during the completion of the unit. This can be supplemented by the following types of physical or documentary evidence:

- Accident book/reporting system
- Safety record
- Training record
- Audio evidence
- Installation specifications and documentation
- Witness testimonies
- Correspondence with customers
- Notes and memos
- Telephone logs
- Customer feedback
- Delivery records
- Installation components and materials
- Equipment
- Photographic/video evidence

Examples of Evidence:

- Completed projects
- Reports
- Witness testimonies
- Equipment prepared for use
- Specifications completed
- Quality Assurance Records
- Inventories
- Evidence of practical tasks completed

Please Note that photocopied or downloaded documents such as manufacturers or industry guidance, H&S policies, Risk Assessments etc, are not normally acceptable evidence for GQA qualifications unless accompanied by a record of a professional discussion or assessor statement confirming candidate knowledge of the subject. If you are in any doubt about the validity of evidence, please contact your GQA External

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